

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526

The regular meeting of the Board of Trustees of Lincoln Land Community College, Illinois Community College District #526 was held on Wednesday, October 25, 2023 at 5:15 p.m. in the Robert H. Stephens Room with Vice Chairman Rosenthal presiding.

I. Preliminary Matters

A. Roll Call

Members present were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Ms. Herzog, Mr. Holaway, Ms. Enz (Raymond) and Mr. Rosenthal. Mr. Gates was absent.

B. Pledge of Allegiance

C. Adoption of Agenda of the October 25, 2023 Meeting

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore,

II. Consent Agenda

MOTION NO. 10-25-23-2:

Mr. Elmore moved to:

- x approve the minutes of the regular meeting of September 27, 2023;
- x ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH and Wire transactions issued during September 2023 and ratify the September 30, 2023 Treasurer's Report;
- x approve out of state travel;
- x approve the clinical site agreement with Litchfield Health and Rehab Center and the clinical site agreement with Pana Health and Rehab Center;
- x approve the one-year agreement for E2E Advising at a total cost of \$31,500;
- x approve the three-year agreement with Global Water Technology, Inc. in the amount of \$28,473.84;
- x ratify the application for the Perkins Innovation and Modernization Grant in the amount of \$837,500 and
- x approve the base bid from CAD Construction, Inc. in the amount of \$568,500 to complete the Baseball Dugout Code Compliance Upgrades Project at LLCC's Main Campus pending successful negotiation of deductive change orders to reduce the project cost to the available budget.

Dr. Davis seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Ms. Herzog (advisory), Mr. Holaway, Ms. Enz (Raymond) and Mr. Rosenthal. PASSED

III. Acti on Agenda

A. Policies - None

B. Academic Services Division Items - None

C. Student Services Division Items – None

D. Administrative Services Division Items

1. Approval of FY24 Protection, Health, and Safety Projects

Attached is a resolution for each of the projects listed below as Protection, Health, and Safety Projects. Note that Public Act 099-0655 effective July 1, 2016, eliminates the need to have locally funded projects approved by the ICCB.

The budgets for the projects include additional contingency (above and beyond what is typically included) to allow for unknown issues due to inflation and supply chain delays.

Project Title	Cost Estimate
Interior Wayfinding Phase 1: Install new interior wayfinding in Menard Hall (including new Student Services), Sangamon Hall, and A. Lincoln Commons.	\$248,200
Jacksonville Storefront & Exterior Wayfinding: Replace storefront including exterior doors and windows with energy efficient materials, improve ADA accessibility, and upgrade exterior wayfinding signage on building.	\$374,300
Mechanical Upgrades: Upgrade hot water expansion tanks in Sangamon Hall South, install redundant refrigeration system in Workforce Careers Center, and replace condensing unit at Jacksonville.	\$434,600
Security Alarm & Secure Access Upgrades Phase 2: Install exterior door access control and upgrade security alarm systems as needed at Maintenance Building at the Main Campus, Child Development Center, Jacksonville, Litchfield, Levi, Ray and Shoup Aviation Center, and Taylorville.	\$532,900
Softball Dugout Code Compliance Upgrades: Replace existing dugouts and upgrade protective netting/fencing, accessibility, mechanical, electrical, plumbing and site improvements to meet current code requirements at the softball field.	\$400,000
Total PHS Projects	\$2,000,000

MOTION NO. 10-25-23-3:

Mr. Fulgenzi moved to approve the resolutions authorizing the listed projects to be undertaken as Protection, Health, and Safety (PHS) projects for Fiscal Year 2024. Mr. Holaway seconded.

Upon roll call vote, those members voting aye were Dr. Davis, Mr. Elmore, Mr. Fulgenzi, Ms. Herzog (advisory), Mr. Holaway, Ms. Enz (Raymond) and Mr. Rosenthal. PASSED

E. Information Technology Items - None

F. Executive Division Items - None

IV. Information Items

A. Staff Reports

1. Academic Services – None

2. Student Services – None

3. Administrative Services

a. Position Vacancies and Hires

The item has been updated.

b. Construction Progress Update

c. Monthly Financial Report

4. Information Technology – None

5. Advancement Office – None

6. Executive Division

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Public Relations and Marketing won the gold and silver Medallion Awards at the NCMPR regional conference.

We were just awarded \$25,000 from AT&T for digital literacy and will be putting plans in place to offer free digital literacy classes in 2024 through Continuing, Corporate and Professional Education.

Dr. Warren asked the board if the January meeting could be changed to Monday, January 22, 2024 as the date conflicts with another meeting. All approved.

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be at John A. Logan Community College in November. The SGA is doing a retreat to discuss goals and to work on team building skills. Ms. Herzog was recently inducted into Phi Theta Kappa and also attended the Faculty Senate meeting to discuss how to better our mental health services on campus.

Dr. Davis stated that she attended sessions on Workforce at the ACCT Leadership Congress.

V. Strategic Discussion

A. Accessibility Services

Kim Eddings, Director Accessibility Services provided an overview of the accessibility services available to students.

VI. Executive Session

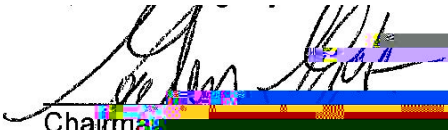
MOTION NO. 10-25-23-4:


Dr. Davis moved to hold an executive session for the purposes of discussing personnel matters, collective bargaining agreement and pending/imminent legal matters. Ms. Enz (Raymond) seconded.

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VIII. Adjournment

There being no further business before the Board, the meeting adjourned at 6:13 p.m.


Chairman


Secretary

Resolution to Approve Protection, Health, and Safety Project for
Interior Wayfinding Phase 1

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community

Resolution to Approve Protection, Health, and Safety Project for
Jacksonville Storefront & Exterior Wayfinding

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community College District #526, is authorized to complete necessary projects dealing with health or safety of students, employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community College District #526; and

WHEREAS, Section 3-203.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to levy a tax to pay for such repairs or alterations upon the equalized assessed value of all the taxable property of the district at a rate not to exceed one percent (1%) of the assessed value of the property.

AS, Section 3-203.01 of the Public Community College Act authorizes the

Resolution to Approve Protection, Health, and Safety Project for
Mechanical Upgrades

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community College District #526, is authorized to complete necessary projects dealing with health or safety of students, employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community College District #526; and

WHEREAS, Section 3-203.01 of the Public Community College Act authorizes the Board of Trustees, by
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Resolution to Approve Protection, Health, and Safety Project for
Security Alarm & Secure Access Upgrades Phase 2

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Lincoln Land Community College District #526, is authorized to complete necessary projects dealing with health or safety of students, employees, or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Lincoln Land Community College District #526; and

WHEREAS, Section 3-20-

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Resolution to Approve Protection, Health, and Safety Project for
Softball Dugout Code Compliance Upgrades

WHEREAS,

